

Pre-RFP Informational Session Agenda
RFI 14-38
Pre-RFP Informational Session
Indiana Office of Technology
Video Conference and Webcast Equipment and Services

The Indiana Office of Technology will be hosting a Pre-RFP Informational Session on:

August 27, 2013

2:00 PM

Indiana Government Center South Building
302 West Washington Street
Indianapolis, IN 46204
Conference Room D

- I. Introductions
- II. Discussion of Request for Proposal (RFP) process by Indiana Department of Administration
- III. Discussion of Minority, Women's and Indiana Veteran's Business Enterprise Requirements
- IV. Description of future RFP:

The Indiana Office of Technology (IOT) seeks proposals for video conference and webcast equipment and services. This is a multi-location statewide requirement for equipment and cloud-based service with a single ingress/egress for video traffic to the Internet.

The respondent must be capable of supplying video hardware, software, engineering and training for a cloud-based video conference and webcast solution. One or more vendors may be selected to provide these services as outlined below.

- Desktop and Mobile Devices Service
- Multipoint Bridge Service
- Video Recording/On-demand Video Service
- Firewall Traversal Service
- Web Streaming Service
- Private Network Connectivity for Video
- Audio Components
- System Management
- Support Services

V. Questions and Answer Session

ADDITIONAL INFORMATION
IDOA PROCUREMENT LINKS AND NUMBERS

<http://www.in.gov/idoa/2463.htm>

1-877-77BUYIN (8946) For Vendor Registration Questions

<http://www.in.gov/idoa/2466.htm>

For Inquiries Regarding Indiana Economic Impact

- A. Link to the developing “one stop shop” for vendor registry with IDOA and Secretary of State. <http://www.in.gov/idoa/2467.htm>
- B. Secretary of State of Indiana: Can be reached at (317) 232-6576 for registration assistance. www.in.gov/sos
- C. Vendor Handbook: Online version available at http://www.in.gov/idoa/files/vendor_handbook.doc
- D. Minority and Women Owned Business Enterprises: [http://www.in.gov/idoa/files/Certification_List\(48\).xls](http://www.in.gov/idoa/files/Certification_List(48).xls) for table of IDOA certified MBEs and WBEs. For more MBE, WBE and IVBE information, see <http://www.in.gov/idoa/2352.htm>
- E. RFP posting and updates: Go to <http://www.in.gov/idoa/2354.htm> (select “State of Indiana Opportunities” link). Drag through table until you find desired RFP/RFI number on left-hand side and click the link.